

Recognition of Foreign Education (Nostrification) in the Czech Republic

Pursuant to Czech law (Act. No. 111/1998 Coll. on Higher Education Institutions and on Amendment to Other Acts, as amended - § 89, § 90, § 106, and the Act No. 500/2004 Coll. on Administrative Procedure) and international agreements on the recognition of documents in education and the authentication of public documents, all prospective international students wishing to study at the University of New York in Prague are required to provide a certificate of official recognition of diplomas and degrees from foreign educational institutions (a “nostrification”) issued by the Czech authorities.

Undergraduates

The following documents are required for the nostrification of your secondary school education. Please be sure to send certified copies of valuable documents, **not** originals.

1. Completed application form: <http://skoly.praha.eu/87436> **RECOGNITION-OF-FOREIGN-EDUCATION**
2. Certified copy of your secondary school leaving certificate – this must be prepared by a Czech notary (*notář*), **legalized** or **apostilled** in the country of origin, and an **official Czech translation from a Czech court interpreter** (*soudní tlumočník*) must be attached. It is important that this certificate attests to the **completion** of your secondary education at an accredited institution (see 4. below)
3. Certified copy of your transcript of all secondary school subjects studied, with number of hours studied – again, this must be prepared by a Czech notary (*notář*), **legalized** or **apostilled** in the country of origin, and an **official Czech translation from a Czech court interpreter** (*soudní tlumočník*) must be attached
4. Proof that your secondary school is accredited in your country (if this is not clear from the leaving certificate and transcript issued by the school)
5. Proof of payment of court fee (CZK 1,000)
6. Copy of passport or similar national ID
7. Proof of place to stay in the Czech Republic (e.g. lease agreement)

The application should be submitted to the Prague City Hall in person (Jungmannova 29/35, Prague 1, ground floor). The office is open from Monday to Thursday 8:00 – 18:00 and Friday 8:00 – 16:00. The application fee of CZK 1,000 must be paid at the MHMP cash desk in the same building.

If the Regional Authority officers determine during the nostrification procedure that the content and scope of your education differs from the equivalent Czech education, you will be required to sit and pass a nostrification examination in order to compensate for the discrepancy. This exam will be in Czech, but you will be allowed a certified interpreter (there is a fee for this).

Graduates

The nostrification of your undergraduate degree is carried out by the public universities that provide a degree program with the same or similar content (as you obtained at your studies). At the moment, nostrification is required only if a student wish to follow our Master in Psychology program. You can find useful information about the nostrification process, following this link: <https://nostrifikace.mkc.cz/en/>